

29 February 1960

MEMORANDUM FOR: Comptroller

SUBJECT : Change in Custodianship -  
Agency Imprest Funds

1. At the close of business 29 February 1960, [redacted] is relieved as custodian of the Agency Imprest Funds account in the amount of \$2,000.00 charged to the Office of the Director. Full accounting is being submitted to the Finance Division.

2. Effective 1 March 1960, Mr. Walter H. Elder, Assistant to the Director (vice [redacted]) is designated custodian of the Agency Imprest Funds account maintained in the Office of the Director. Request for Advance of Funds in the amount of \$2,000.00 is attached for your approval, in accordance with the provisions of Agency Regulation [redacted]

3. [redacted] Executive Officer, first, and [redacted] Assistant to the Director, second, are designated Alternate Custodians of the fund referred to in paragraph 2, above, to serve in the absence of the custodian and each in the other's absence.

[redacted]  
Executive Officer  
Office of the Director

Attachment:  
Request for Advance of Funds

AO/DCI/[redacted]: mtf (29 Feb 1960)

Distribution:

Orig. & 1 - Addressee; 1 - Mr. Elder; 1 - [redacted]  
[redacted] 1 - AO/DCI.